

Warrant Cancellation/Reissue Matrix									
			Complete the Journal Entry Form. Do not enter, park or post.	Original Affidavit of Forgery	Original Bond for Reissue	Send Original Affidavit of Forgery with Documentation to DFA-OA or OPM	Send Documentation to Office of Accounting	Send Documentation to Office of Personnel Management	Auditor to call Agency when Warrant is Ready to be Picked up
What do you want to do? (X= Required)	Warrant in Hand?	Warrant Cancellation Form							
Cancel a Current Year Warrant - Expense/AASIS Non Payroll - No reissue	Yes	X					X		
Cancel a Current Year Warrant - Expense/AASIS Non Payroll - No reissue	No	X		X		X	X		
Cancel a Current Year Warrant - AASIS Payroll - No reissue	Yes	X						X	
Cancel a Current Year Warrant - AASIS Payroll - No reissue	No	X		X		X		X	
Cancel a Prior Year Warrant - Expense/AASIS Non Payroll - No reissue	Yes	X	X				X		
Cancel a Prior Year Warrant - Expense/AASIS Non Payroll - No reissue	No	X	X	X		X	X		
Cancel a Prior Year Warrant - AASIS Payroll - No reissue	Yes	X	X					X	
Cancel a Prior Year Warrant - AASIS Payroll - No reissue	No	X	X	X		X		X	
Cancel a Current Year Warrant - Expense/AASIS Non Payroll - Reissue	Yes	X					X		

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Cancel a Current Year Warrant - Expense/AASIS Non Payroll - Reissue	No	X		X		X	X		
Cancel a Current Year Warrant - AASIS Payroll - Reissue	Yes	X						X	
Cancel a Current Year Warrant - AASIS Payroll - Reissue	No	X		X		X		X	
Reissue a Prior Year Warrant - Expense/AASIS Non Payroll	No	X		X	X	X	X		X
Reissue a Prior Year Warrant - AASIS Employee Payroll Only	No			X		X		X	X
Reissue a Prior Year Warrant - AASIS Third Party Payroll Related	No			X	X	X	X		X